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Registered Charity No. 1152188

Administration

53. Trustee Payment of Service/Goods Agreement.

A charity trustee or connected person may receive a benefit from the CIO as a beneficiary of the CIO provided that:

- (a) A majority of the trustees do not benefit in this way.
- (b) The charity trustee or connected person enters into a contract for the supply of services, or of goods that are supplied in connection with the provision of services, to the CIO where that is permitted in accordance with, and subject to the conditions in, sections 185 to 188 of the Charities Act 2011, (inc. updates Oct 2022 & March 2024), as described in clause 6 (sub clause 2) of the constitution.
- (c) The other charity trustees are satisfied that it is in the best interests of the CIO to contract with the supplier rather than with someone who is not a charity trustee or connected person. In reaching that decision the charity trustees must balance the advantage of contracting with a charity trustee or connected person against the disadvantages of doing so (sub clause 3c).

Name of the trustee or connected person (including a business) who will receive the payment:

Service to be provided:

Length and amount of payment, (or else the maximum amount for services to be provided over the duration of the agreement):

It is also agreed that:

- (a) The trustee named on the service contract (including one who is connected to a person providing a service) will withdraw from any discussion of the trustees which has any bearing on the terms of the agreement or the acceptability of the standard of service provided; this should not, however, prevent the trustee or connected person from providing information which the trustee board may need in order to reach a decision. (sub clause 3d)

- (b) The trustee named on the service contract (including one who is connected to a person providing a service) will not vote on any of these matters, and must not be included when deciding whether a quorum exists at a meeting to discuss them.

Legal Guidance

www.gov.uk/guidance/charities-act-2022-guidance-for-charities (inc. updates Oct 2022 & March 2024)

This policy was adopted on	7 th January 2019
Policy updated	August 2025
Date to be reviewed	April 2026
Signed on behalf of the management committee	
Name of Signatory Susan Carr	
Role of Signatory Manager	

Reviewed By	Date
Sue Carr	24/04/2024
Sue Carr	18/08/2025