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Registered Charity No. 1152188

Administration

52. Trustee Payment of Service/Goods Agreement Policy.

A charity trustee or connected person may receive a benefit from the CIO as a beneficiary of the CIO provided that clause 6 of the charity's constitution is followed (Benefits and payments to charity trustees and connected persons) in that:

- A majority of the trustees do not benefit in this way.
- The charity trustee or connected person enters into a contract for the supply of services, or of goods that are supplied in connection with the provision of services, to the CIO where that is permitted in accordance with, and subject to the conditions in, sections 185 to 188 of the Charities Act 2011, (inc. updates Oct 2022, March 2024 & 2025), as described in clause 6 (sub clause 2) of the constitution.
- The other charity trustees are satisfied that it is in the interests of the CIO to contract with the supplier rather than with someone who is not a charity trustee or connected person. In reaching that decision the charity trustees must balance the advantage of contracting with a charity trustee or connected person against the disadvantages of doing so (sub clause 3c).
- All services will only be carried if/when appropriate funding is available.
- The trustee named on the service contract (including one who is connected to a person providing a service) will withdraw from any discussion of the trustees which has any bearing on the terms of the agreement or the acceptability of the standard of service provided; this should not, however, prevent the trustee or connected person from providing information which the trustee board may need in order to reach a decision. (sub clause 3d)
- The trustee named on the service contract (including one who is connected to a person providing a service) will not vote on any of these matters and must not be included when deciding whether a quorum exists at a meeting to discuss them.

Legal Guidance

www.gov.uk/guidance/charities-act-2022-guidance-for-charities (inc. updates Oct 2022 & March 2024)

This policy was adopted on

7th January 2019

Policy updated

19th June 2026

Date to be reviewed

April 2027

Signed on behalf of the management committee

Name of Signatory Susan Carr

Role of Signatory CEO

Reviewed By	Date
Sue Carr	24/04/2024
Sue Carr	18/08/2025
Sue Carr	19/06/2026